



For Office Use

Date: _____

Receipt # _____

GL: 80-2135.5 Billing code: 10-1006

IMPROVEMENT BOND DRAW REQUEST

Date: _____ Subdivision & Phase: _____

Developer: _____ Contact: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Lots: _____ Acres: _____ DATE of Original Bond: _____

Total Project Estimate: \$ _____

Original Bond Amount: \$ _____

DRAW REQUEST # _____ Date of this Request: _____

DRAW AMOUNT: \$ _____

Attach: 1- Spreadsheet showing the total project estimate 2- Items completed prior
3- Items completed for this request 4- Items remaining

Note: The portion of the bond (10% of total project estimate) that is held through the Warranty cannot be released until after the one (1) year warranty period. Also, once a project is 95% complete, no more partial releases shall be granted until the project is 100% complete.

Completion note: _____

Approved by: _____ Date: _____
City Engineer

Submit: To the Public Works Administrative Assistant along with an attached spreadsheet.

Release: Cash Bonds may require up to 21 days to review and process.